



Frequently Asked Questions About the Anchorage Park Foundation (APF)

What is the mission of the Anchorage Park Foundation (APF)?

- APF strives to build *Healthy Parks & Healthy People* by mobilizing public support and financial resources for Anchorage parks, trails, and recreation opportunities.

Where is the APF office physically located?

- APF staff work within the Anchorage Parks & Recreation Department administrative office located at 632 W. 6th Ave, suite 630, Anchorage.

What is the APF mailing address?

- Donations should be mailed to: Anchorage Park Foundation, Alaska Community Foundation, 400 L Street Suite 100, Anchorage AK 99501-1925.
- General mail should be mailed to: Municipality of Anchorage, Anchorage Park Foundation, P.O. Box 196650, Anchorage AK 99519-6650.

How do I find more information about APF, its accomplishments and/or a particular project?

- For more information you may visit the APF website at www.AnchorageParkFoundation.org.
- You may also email APF at info@AnchorageParkFoundation.org or call 343-4492.

Frequently Asked Questions About Establishing/Donating to an Honoring or Memorial Fund

I would like to set up an Honoring or Memorial Fund. What is the first step I should take?

- Please read through the following frequently asked questions to learn more about the possibilities and then call or email the APF office to discuss your ideas. We look forward to hearing from you!

I am interested in making an honoring or memorial gift for a loved one but I would like others to be able to contribute as well. Is it possible for APF to collect donations from other friends and family members for my fund?

- Yes! APF is able to quickly and easily set up a fund for you and friends and family members to make separate donations to. We will list your fund on our [Honoring & Memorial Funds webpage](#) for you to share with friends and family. We can also help you craft a fundraising letter or email and provide you with fundraising business cards and contribution envelopes if needed. In addition we



have the ability to monitor the balance of your fund and provide you with updates as new donations come in.

How can I work with APF to do something special to celebrate the life of a loved one?

- Option #1: Dedicate a new or existing park bench in their honor or memory ([Cost \\$2,600 - \\$3,600 depending on type/style](#))
- Option #2: Make a contribution to the Cuddy Family Midtown Park Memorial Grove in their honor or memory (Cost \$2,500/tree)
- Other options: If you are not interested in either of the above options and have something else in mind, contact our APF office and let's discuss your idea!

How will the dedication of a bench or to the Memorial Grove be recognized?

- We will install a small recognition plaque with your own wording engraved on the designated bench or Memorial Grove sign. We will also list your contribution on our [Honoring and Memorial Funds webpage](#).

I am interested in making a bench dedication. How do I choose an existing bench or location for a new bench to be installed?

- Choosing an existing bench: This is the fastest and easiest option and the one we recommend you try to do first. Any APF bench you see on Anchorage parkland is available for you to sponsor as long as it does not already have a dedicated plaque installed. We suggest you visit a few of your favorite parks/trails and see if you can find a bench already installed in the area that you would be interested in sponsoring. When you contact APF you can describe your chosen bench location and if necessary we can assign a park planner to do a site visit with you to ensure we are thinking of the same bench. Your contribution is for the life of the bench and includes maintenance costs.
- Choosing a location for a new bench to be installed: If you have already tried to find an existing bench in some of your favorite locations but there is not one already installed to sponsor, we can work with you to install a new bench. When you contact APF you can describe your desired location and we can assign a park planner to do a site visit with you to ensure we are thinking of the same location and that it is a location that is appropriate, safe and maintainable. While we will try our very best to accommodate your desired location, the Anchorage Parks & Recreation Department will ultimately decide if the location is appropriate. New benches can typically be installed during the May-September construction season. The Mize style benches are usually used in rural park settings and the Blackard style benches are usually used in the larger, more urban parks such as along the Delaney Park Strip and Westchester Lagoon. Your contribution is for the life of the bench and includes maintenance costs.



I am interested in making a dedication to the Cuddy Family Midtown Park Memorial Grove. How does it work?

- This is another fast and easy option. When you make a dedication to the Memorial Grove your contribution goes to support the entire grove, not any one particular tree. The Crabapple and Birch trees are already planted and ready to be dedicated. We will work with you on the wording for your dedication – that's it! Your contribution is for the life of the trees and includes their maintenance care.

I am interested in planning a special event to unveil my dedication. Can I work with APF on the timing of the plaque/bench installation?

- Absolutely. We are happy to work with you on the timing of installation so that you can plan a small event or gathering at the location of the dedication after installation.

How do I/friends and family donate to an APF Memorial or Honoring Fund?

- Visit the APF website [here](#) to make an online donation today specifying your donation is for APF and list the name of the memorial or honoring fund.
- Call APF to make a donation with a credit card over the phone specifying the name of the honoring or memorial fund.
- Mail a check to the Alaska Community Foundation's mailing address specifying your donation is for APF and list the name of the memorial or honoring fund.

Is APF a 501(c)(3), and are donations tax deductible?

- Yes! APF is a fund of the Alaska Community Foundation, which is a 501(c)(3) charity. Donations to APF are tax deductible. APF thank you cards list the federal tax id number. For donations of \$50 or more, Alaska Community Foundation will send a letter of donor recognition with their federal tax id number.